

Steering Committee Minutes Approved

Monday, May 20, 2024

1:00 pm to 3:00 pm (In-Person)

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder: <https://drive.google.com/drive/folders/1r0hW3HDEVFMoH6FTAeYP0leE2DpntzjG?usp=sharing>

Baldwin Park <u>X</u> Veronica Valenzuela	Covina Valley <u>X</u> Ryan Maddox	Pomona <u> </u> Miguel Hurtado	Consortium <u>X</u> Tischel Diaz <u>X</u> Ana Ramos
Bassett <u> </u> Adder Argueta	Hacienda-La Puente <u>X</u> Gregory Buckner <u> </u> Micah Goins	Rowland <u>X</u> LaToya Brown	Partners/guests present: <u>X</u> Angel Villalon (Bassett) <u>X</u> Luis Rodriguez (PACE)
Charter Oak <u>X</u> Ivan Ayro	Mt. SAC <u>X</u> Madelyn Arballo <u>X</u> Tami Pearson		
1:05 pm Welcome & Agenda Check <u>NO</u> Public Comment		Approval of the Minutes for 4/15/24 Motion to approve by Tami Person , Seconded by Greg Buckner Vote. Unanimously approved.	
Objectives for the day:			
1. Introductions	Around the room introductions. Guests Angel Villalon (BASSETT) and Luis Rodriguez (PACE) due to PACE WASC/COE visitation with Bassett Administrator.		
2. Consortium Updates	Reminders for the following CAEP Due Dates May 2024 <ul style="list-style-type: none"> May 17: <i>SOFT DEADLINE:</i> 21/22 and 22/23 and 23/24 Member Expense Report due in NOVA (Q3) June 2024 <ul style="list-style-type: none"> Jun 1: 21/22 and 22/23 and 23/24 Member Expense Report due in NOVA (Q3)* <ul style="list-style-type: none"> <i>(Soft Deadline of May 17th)</i> Jun 30: 21/22 and 22/23 and 23/24 Member Expense Report certified by Consortia in NOVA (Q3) * Jun 30: End of Q4 July 2023 <ul style="list-style-type: none"> Jul 15: Student Data due in TOPSPRO (Q4) FINAL 		
3. Budget Update	Waiting for the Q3 submitted and let you know the carryover for 2023-24 spending. Consortium required to have less than 20% per year which includes any unspent funding from 2022-23. The Consortium suggested to couple of schools to make some budget and Quarter revisions in NOVA, so NOVA will be reopened once all Q3 reporting is submitted.		

4. Consortium Counselor Updates

- Updated Numbers

Consortium Transition Report July 2023 – April 2024

Campus	2023 APPTS	2024 APPTS	Transitions	Presentations	Pipeline	AESA	Upcoming APPTS
Baldwin Park	5	10	1	3	5	1*	1
Bassett	6	14	2	3	4	0	0
Charter Oak	10	1	2	2	1	0	0
Covina Valley	9	8	3	2	3	0	1
HLP	3	4	1	0	3	1*	2
Pomona	2	12	0	6	3	0	0
RACE	10	12	3	3	0	3	5

- Transitions – Students who have registered for a credit class at Mt. SAC
- Pipeline – Students who have completed at least one step toward becoming students at Mt. SAC, but don't have a registration date or have not registered yet
- *Student may be eligible for AESA

- Fall Schedules

- - Counselors schedules - h
 - When do you want them to start?
 - September
 - Keep the same or change?
 - Keep the same.
 - Reach out to Tischel to request counselors visits
 - Can be available for any kickoff activities occurring prior to the start of term with advanced notice.

5. Allocation Approval

Voted to approve CAEP allocations for 2024-25 FY

Member Agency	2024-25 Allocation
Baldwin Park Unified	\$7,269,142
Bassett Unified	\$3,085,026
Charter Oak Unified	\$2,040,766
Covina-Valley Unified	\$4,229,043
Hacienda La Puente Unified	\$20,901,548
Mt. San Antonio CCD	\$1,063,710
Pomona Unified	\$2,479,599
Rowland Unified	\$2,114,047
Total CAEP Funds	\$43,182,881

- Veronica Valenzuela (BPACE): YES
- Adder Argueta (Bassett): ABSENT
- Ivan Ayro (Charter Oak): YES
- Ryan Maddox (Covina-Valley): YES
- Gregory Buckner (HLPAC): YES
- Tami Pearson (Mt. SAC SCE): YES
- Miguel Hurtado (PACE): ABSENT
- La Toya Brown (RACE): YES

Vote Carried. CAEP Allocations approved

<p>6. Funding Formula Letter Update</p>	<ul style="list-style-type: none"> • Tischel reached out to a list of consortia focusing on those who stand to lose financially with the “new formula, so far have contacted 11 consortia. • More discussions about the funding formula, as what the letter is implying, what the intentions, and what will be the next step to move forward with the letter? • What as consortium need to accomplish going to consortium state? • Shared and explained the four scenarios - • 15% or 20 % model across the state losing? • If you have schools that they want to join us, let Tischel know. • CAEP enrollment or attendance model?
<p>7. CCAE Recap</p>	<ul style="list-style-type: none"> • Around the room. • Shared thoughts and experiences regarding Funding Formula Presentation by Steve Curiel. (Ryan Maddox, LaToya Brown)
<p>8. ELL Grant</p>	<ul style="list-style-type: none"> • Are we moving forward with Round 2? Consensus reached on 5/17 to move forward. • Is everyone in for Round 2? Consensus reached on 5/17 to move forward. • Funding Formula Discussion <ul style="list-style-type: none"> ○ Discussion around metrics ○ What are the changes or adjustments with the different scenarios presented ○ Letter of intent sent out Friday and Monday – is due May 31st. ○ We have to have budget submitted by June 30th <p>Suggested Schema Metrics</p> <ul style="list-style-type: none"> • Tischel presented potential scenarios including: using actual enrollments (ELL), increasing base allocation from \$50,000 to \$75,000 • More discussion about the new scenarios. Ivan suggested taking what each school had in the prior round and looking at how to split the additional funds across the consortium. Recommended splitting it evenly 8 ways. Tischel suggested another scenario splitting the difference based on Round 1 agency participation percentages. • Tischel will provide new funding schemas based on Steering Committee Suggestion to focus on allocating the difference in funding from Round 1 and Round 2 and keep the formula for last years allocation in tact and as the base foe Round 2. Tischel informed that Steering Committee that the round 1 funding would need to be re-benchmarked as some bridge programs need to be removed and other outcome reported programs need to be added. Zoom meeting to be scheduled over the next two weeks to discuss which scenario to move forward with. • Vote will take place online to give all agencies a voice in the decision. • Copy of the work plan will be sent out for revision to each agency.

<p>9. Member Updates</p>	<p>Around the Room</p> <ul style="list-style-type: none"> - Charter Oak: Middle of their Spring. Working on hiring a new Principal. - Covina: Started Summer registration today – hired a new Assistant Principal – tentative start on July 1st. - BPACE – Registration this week and graduation. Summer school in June - PACE: Currently having WASC/COE visit. No Summer session at this time. Working on new projects since having a new campus - HLPAC: ESL and Citizenship – graduation last Wednesday, HSE/HSD graduation and CTE recognition last Thursday. - Bassett: Summer registration – Adder is doing WASC/COE visitation at PACE - RACE: Summer registration started today. ESL program at capacity within 30 minutes of opening. WASC is completed, happy to announce that this time having 37 graduates in comparison to 9 graduates last year. - Mt. SAC – Ceremony is coming - WASC was online only. <ul style="list-style-type: none"> • ESL director is moving out of state– looking for new ESL Director 												
<p>10. Upcoming Events</p>	<p>Please share any upcoming events you have: https://www.caadultedtraining.org/</p> <ol style="list-style-type: none"> 1) Election and Voting Resources for Adult Learners May 29, 2024 1:00 PM – 2:00 PM (Online) https://www.caadultedtraining.org/OTAN/108?Type=23 2) California Statewide WIOA II Network Meeting June 04, 2024, 1:00PM – 2:30PM https://www.caadultedtraining.org/CASAS/8619?Type=12 3) CASAS National Summer Institute 2024 June 17-20, 2024, Garden Grove, CA https://www.casas.org/training-and-support/SI 												
<p>11. Future Meetings</p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td colspan="3">Steering Committee Meetings</td> </tr> <tr> <td colspan="3">3rd Monday of the Month 1:00 PM – 3:00 PM</td> </tr> <tr> <td>Month</td> <td>Dates</td> <td></td> </tr> <tr> <td>June</td> <td>6/17/2024</td> <td>Mt. SAC</td> </tr> </table>	Steering Committee Meetings			3rd Monday of the Month 1:00 PM – 3:00 PM			Month	Dates		June	6/17/2024	Mt. SAC
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<p>12. Adjourn: 2:24 PM</p>	<p>Next Meeting: June 17, 2024, 1:00 - 3:00 PM</p>												